



C O U N C I L S U M M O N S

To all Members of Council

You are hereby summoned to attend a

MEETING OF THE COUNCIL

to be held at 2.30 pm on

WEDNESDAY 6 September 2017

in the

COUNCIL CHAMBER - PORT TALBOT

Prayers will be said by the Mayor's Chaplain prior to the commencement of the meeting.

--- A G E N D A ---

PART A

1. *Deputy Mayor's Announcements.*
2. *To receive any declarations of interest from Members.*
3. *To receive and, if thought fit, confirm the Minutes of the previous meeting of Council:*

Civic Year 2017/18
19 July, 2017

PART B

4. *Statement in relation to Pantteg (Pages 9 - 12)*
5. *Statement in relation to the Ministerial Task Force for the Valleys*
6. *Report of the Head of Financial Services re Capital Programme Monitoring (Pages 13 - 18)*
7. *Report of the Head of Legal Services re Gifts and Hospitality (Pages 19 - 28)*
8. *Report of the Head of Corporate Strategy and Democratic Services re Changes to Membership of Committees, to Portfolio 1 and Membership of Community Fund Panels (Pages 29 - 32)*

PART C

9. *To receive the following-and any questions raised by Members, or any matters to be raised by Cabinet Members:-*

Record of Executive Decisions of the Cabinet and Cabinet Boards.

PART D

10. *To receive any questions from Members, with Notice, under Rule 9.2 of the Council's Procedure Rules.*
11. *Any urgent items (whether public or exempt) at the discretion of the Mayor pursuant to Section 100B (4) (b) of the Local Government Act 1972.*

Sh P.

Chief Executive

**Civic Centre
Port Talbot**

Thursday, 31 August 2017

COUNCIL

(Civic Centre, Port Talbot)

Members Present:

19 July, 2017

The Mayor: Councillor J.Dudley

The Deputy Mayor: Councillor D.Keogh

Councillors: A.R.Aubrey, S.Bamsey, H.C.Clarke, C.Clement-Williams, M.Crowley, S.Ap Dafydd, A.P.H.Davies, D.W.Davies, N.J.E.Davies, O.S.Davies, R.Davies, C.Edwards, M.Ellis, J.Evans, S.E.Freeguard, C.Galsworthy, S.Harris, M.Harvey, N.T.Hunt, S.K.Hunt, H.N.James, C.J.Jones, D.Jones, L.Jones, R.G.Jones, S.A.Knoyle, E.V.Latham, A.R.Lockyer, A.McGrath, J.Miller, R.Mizen, J.D.Morgan, S.Paddison, S.M.Penry, D.M.Peters, R.Phillips, M.Protheroe, S.Pursey, S.Rahaman, P.A.Rees, S.Renkes, S.H.Reynolds, A.J.Richards, P.D.Richards, A.J.Taylor, R.L.Taylor, A.L.Thomas, R.Thomas, D.Whitelock, A.Wingrave, R.W.Wood and A.N.Woolcock

Officers in Attendance: A.Evans, H.Jenkins, Mrs.K.Jones, A.Manchipp, D.Michael, G.Nutt, S.Phillips and Mrs.J.Woodman-Ralph

Representatives of the Translation Service: Present

1. **MAYOR'S ANNOUNCEMENTS.**

The Mayor was pleased to announce the following recipients in the Queen's birthday honours:-

Sally Jane Hyman (from Baglan) Chair of Trustees, RSPCA Llys Nini Branch for services to Animal Welfare and the Environment – Member of the Order of the British Empire and

Valerie James (from Seven Sisters) for Services to Older People and to the Community – Medallist of the Order of the British Empire.

2. **MINUTES OF THE PREVIOUS COUNCIL MEETINGS**

RESOLVED: that the Minutes of the following meetings of Council be confirmed:-

2016/17

15 March, 2017 (Special)
15 March, 2017

2017/18

26 May, 2017
31 May, 2017

Note: Re: Minutes of the Council meeting of 15 March 2017, Minute Number 9 re the Welsh in Education Strategic Plan 2017/20 (WESP) refers, Members asked whether a formal response had been received from the Welsh Government and were advised that the Authority was expecting a response by the end of the week. Members were also reminded of the commitment made by the Authority in the form of £34m investment in Welsh medium education at Ystalyfera and the second campus secondary provision in Sandfields.

Re: Minutes of the Council meeting of 15 March 2017, Minute Number 6 re the Welsh Government Consultation on the White Paper refers, Members asked whether the WLGA had responded to the Welsh Government on the consultation document

and whether the Chief Executive would be providing a further report on the White Paper published on 18 July 2017.

The Chief Executive advised that this Authority had responded in its own right to the initial Consultation and that a further report on the White Paper published on 18th July would be presented to Members in the autumn.

Re: Minutes of the Council meeting of 26 May 2017, Annex K, Members asked whether Member apologies could record the reasons for absence, such as illness and maternity leave and were advised, by the Head of Corporate Strategy and Democratic Services, that the reasons for absence were currently recorded, however, the system used to publish attendance needed further change in order to publish the level of detail requested by Members. It had previously been agreed at Council that this work would be monitored by the Democratic Services Committee.

3. **COMMITTEE REPRESENTATION AND MEMBER OUTSIDE BODY REPRESENTATION**

RESOLVED: that the following changes to Committee Membership and Members' representation on Outside Bodies be approved:-

- Councillor S.M.Penry be replaced by Councillor A.McGrath on the Planning Committee;
- Councillor A.Llewelyn be replaced by Councillor L.M.Purcell as Chairperson of the Social Care, Health and Wellbeing Scrutiny Committee. Councillor A.Llewelyn to remain as a Member of the Scrutiny Committee;
- Councillor A.Llewelyn be replaced by Councillor S. Bamsey on the Appeals Panel. Councillor A.J.Richards be a substitute thereon;

- Councillor D.W.Davies be added as one of the Authority's representatives on the Tata Joint Consultative Group;
- Councillor N.Hunt be added as one of the Authority's representatives on the Swansea Bay Port Health Authority;
- Councillor H.Jones be added as one of the Authority's representatives on the Joint Working Party on Animal Trespass;
- Councillor S.Freeguard be added as one of the Authority's representatives on the Abertawe Bro Morgannwg Community Health Council;
- Councillor R.L.Taylor be added as a substitute on Regeneration NPT;
- Councillor A.Wingrave be added as one of the Authority's representatives on the South West Wales Regional Waste Management Joint Committee;
- the change in name of the National Eisteddfod Court to the National Eisteddfod Council, be noted;
- Councillor C.James be approved as this Authority's Armed Forces Champion;
- That the appointment of Members to the various Site Liaison Committees be classed as approved duties for the payment of travel expenses;
- That Councillors D.Jones, S.Rahaman and D.W.Davies be appointed as the Authority's representatives on the Executive Committee of Neath Port Talbot Black and Minority Ethnic

Community Association, and that the Head of Corporate Strategy and Democratic Services and the Equalities Officers be appointed as Observers.

4. **STANDARDS COMMITTEE**

- RESOLVED:**
1. that, for the reasons contained in the circulated report, two replacement Independent Members be recruited to serve on the Neath Port Talbot Standards Committee, and that in order to appoint the replacement (which will be subject to approval by Council) an Advisory Panel be reconstituted to consist of one Lay Member, two Members of Council, namely Councillors D.Keogh and J.D.Morgan, and the two retiring Independent Members of Standards Committee;
 2. that the Head of Legal Services report to the next meeting of Council with a proposal for the lay member.

5. **EXECUTIVE DECISIONS OF CABINET AND CABINET BOARDS 2016/17 (FOR INFORMATION)**

RESOLVED: that then under mentioned Minutes be noted:-

Cabinet	15 March 2017
Cabinet	31 May 2017
Cabinet	13 June 2017
Policy and Resources	8 March 2017
Children, Young People and Education	26 January 2017
Children, Young People and Education	26 January 2017
Children, Young People and Education	2 March 2017
Children, Young People and Education	14 March 2017

Social Care, Health and Housing	23 February 2017
Social Care, Health and Housing	16 March 2017
Economic and Community Regeneration	3 March 2017
Economic and Community Regeneration	3 March 2017
Environment and Highways	16 February 2017
Environment and Highways	3 March 2017

CHAIRPERSON

Ground Instability in the Pant-teg area, Ystalyfera

1. The Pant-teg landslip is part of a wider landslip system present on the slopes of Mynydd Allt-y-grug. Historical ground movements have occurred above and below a slope toe that follows the main road through the village (Cyfyng Road).
2. The approximate boundary of the Pant-teg landslip is shown in green below (Figure 1) and the photo shows an old landslip opposite Pant-teg chapel and now demolished properties to the left of the image (Figure 2):

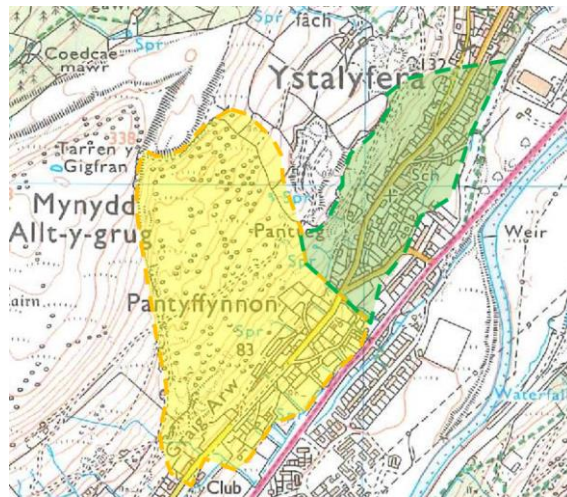


Figure 1: Extract from the 1:25,000 Ordnance Survey Map showing the approximate extents of the Pant-teg (green) and Godre'rgraig (yellow) landslips (OS licence 0100015788). Not to scale.



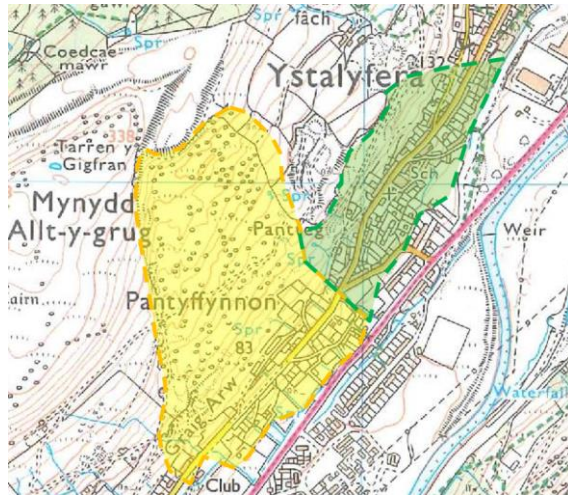
Figure 2: Undated Postcard of Pant-teg Chapel (Ball, 2015)

3. The village and neighbouring areas were built on the steep valley sides and are unstable due to:
 - Natural geological and surface conditions present since the end of the last ice age (common in Wales) and;

- Historical mining and development activity.
4. Instability has been recorded at least twenty-six times since 1897, seven of which were sizeable events. Parts of the neighbouring village of Godre'rgraig have been gradually abandoned since the 1950's and 1960's due to ground instability. At the present time, material appears to be falling from the crest of the slope which was regraded following the 2012 landslide.
 5. In terms of the terrace of 10 properties affected at Cyfyng Road, based on our site reconnaissance, knowledge of the wider landslip, geomorphology of the slopes to the east of Cyfyng Road and recent groundwater monitoring, we consider it likely that additional ground movement and slope regression will occur, possibly de-stabilising the structures and adjacent areas.
 6. To predict when this will occur is almost impossible given the resolution we currently have on the landslip, so we are limited to being able to say that it is more likely than not to happen in the short to medium term. Because of the proximity of the failures to people and property, we consider there to be an immediate risk to those receptors.
 7. At present, it is not possible to accurately predict when or where a landslip will take place at Pantteg and our ongoing work will improve the understanding. Since 2012 NPTCBC have, in addition to installing monitoring equipment, carried out re-profiling of the failure slope, tree clearance and the construction of a block stone road defence. It is unlikely that there is a viable overall engineering solution to stop further landslides from occurring.
 8. Since 2015, Earth Science Partnership have been working with NPTCBC to implement a strategy to understand the existing geological conditions better and have formulated a monitoring regime for the landslip area. This comprises a series of borehole installations and land surveys; you may have seen some of this activity recently. The aim of this work is to update the historical Hazard and Risk Map based on current engineering geological practice, which has evolved over the last decades, to develop an understanding of where instability is likely to occur in the future, and give us a better understanding of likely impact on roads, land and properties in the area.

Tir ansefydlog yn ardal Pant-teg, Ystalyfera

1. Mae tirlithriad Pant-teg yn rhan o system ehangach o dirlithriadau ar lethrau Mynydd Allt-y-grug. Mae symudiadau tir hanesyddol wedi digwydd uwchben ac islaw troed llethr sy'n dilyn y brif ffordd drwy'r pentref (Heol Cyfyng).
2. Dangosir ffin ledgywir tirlithriad Pant-teg mewn gwyrdd islaw (Ffigur 1) ac mae'r llun yn dangos hen dirlithriad gyferbyn â chapel Pant-teg a'r eiddo sydd bellach wedi'u dymchwel ar ochr chwith y llun (Ffigur 2):



Ffigur 1: Rhan o Fap Arolwg Ordnans 1:25,000 sy'n dangos hyd a lled tirlithriadau Pant-teg (gwyrd) a Godre'r-graig (melyn) yn fras (trwydded AO 0100015788). Ddim i raddfa.



Ffigur 2: Cerdyn Post wedi'i ddiweddarau o gapel Pant-teg (Ball, 2015)

3. Adeiladwyd y pentref a'r ardaloedd cyfagos ar ochrau serth y cwm ac maent yn ansefydlog oherwydd:
 - Amodau arwyneb a daearegol naturiol sydd wedi bod yn bresennol ers diwedd yr oes iâ ddiwethaf (sy'n gyffredin yng Nghymru) a;
 - cloddio hanesyddol a gweithgarwch datblygu.

4. Cofnodwyd ansefydlogrwydd o leiaf chwe gwaith ar hugain ers 1897, yr oedd saith ohonynt yn ddigwyddiadau sylweddol. Mae rhannau o bentref cyfagos Godre'r-graig wedi'u gadael yn raddol ers y 1950au a'r 1960au oherwydd ansefydlogrwydd y tir. Ar hyn o bryd, ymddengys fod deunydd yn cwmpo o frig y llethr a ailraddiwyd yn dilyn tirlithriad 2012.
5. O ran y teras o 10 o dai yr effeithir arnynt ar Heol Cyfyng, yn seiliedig ar ein rhagarchwiliad o'r safle, ein gwybodaeth am y tirlithriad ehangach, geomorffoleg y llethrau i'r dwyrain o Heol Cyfyng a'r gwaith monitro dŵr daear diweddar, rydym yn ystyried ei bod hi'n debygol y bydd y tir yn symud eto a'r llethr yn llithro'n ôl, gan ansefydlogi'r adeileddau a'r ardaloedd cyfagos o bosib.
6. Mae rhagfynegi pryd y gallai hyn ddigwydd bron yn amhosibl o ystyried eglurdeb y llun a'r data sydd gennym ar hyn o bryd o ran y tirlithriad, felly rydym yn gyfyngedig i allu dweud ei fod yn fwy tebygol o ddigwydd na pheidio â digwydd yn y tymor byr i ganolig. Oherwydd agosrwydd y methiannau i bobl ac eiddo, rydym yn ystyried bod perygl dybryd i'r rheini.
7. Ar hyn o bryd, nid yw'n bosib rhagfynegi'n gywir pryd neu ble fydd tirlithriad yn digwydd ym Mhant-teg, a bydd ein gwaith cyfredol yn gwella'r ddealltwriaeth. Ers 2012, mae CBSCNPT, yn ogystal â gosod cyfarpar monitro, wedi mynd ati i aibroffilio'r llethr sy'n methu, clirio coed ac adeiladu amddiffynfa gerrig ar ymyl y ffordd. Mae'n annhebygol y bydd ateb peirianegol cyffredinol dichonadwy ar gael i atal tirlithriadau ychwanegol.
8. Ers 2015, mae'r Bartneriaeth Gwyddorau Daear wedi bod yn gweithio gyda CBSCNPT i roi strategaeth ar waith er mwyn deall yr amodau daearegol yn well ac mae wedi creu trefn fonitro ar gyfer ardal y tirlithriad. Mae hyn yn cynnwys cyfres o osodiadau tyllau turio ac arolygon tir; efallai eich bod wedi gweld peth o'r gweithgarwch hwn yn ddiweddar. Nod y gwaith hwn yw diweddarau'r Map Risgiau a Pheryglon hanesyddol yn seiliedig ar arfer daearegol peirianyddol cyfredol sydd wedi datblygu dros y degawdau diwethaf, i ddatblygu dealltwriaeth o lle mae ansefydlogrwydd yn debygol o ddigwydd yn y dyfodol, a rhoi gwell dealltwriaeth i ni o'r effaith debygol ar ffyrdd, tir ac eiddo yn yr ardal.

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

COUNCIL

REPORT OF THE HEAD OF FINANCIAL SERVICES

6th September 2017

SECTION A – MATTERS FOR DECISION

WARDS AFFECTED – ALL

CAPITAL BUDGET MONITORING 2017/18

Purpose of Report

1. To provide Members with information in relation to delivery of the 2017/18 Capital Programme. This report has been updated for minor corrections following Cabinet of the 26th July 2017 and is commended to Council for approval.

Background

2. On 1st February 2017 Council approved its Capital Programme for 2017/18, the report detailed planned Capital Expenditure totalling £59.273m for the financial year.

The purpose of this report is to update Members as to the delivery of this Programme as at 30th June 2017 and to seek approval for a further updated budget position.

Targeted Achievements

3. As Members are aware the following achievements are being targeted during this financial year:
 - Construction of a new 3-16 School in Margam to replace the Lower and Upper sites of Dyffryn Comprehensive as well as Groes Primary School (Ysgol Newydd Margam) with a budget of £31m.
 - Continuation of the construction and re-modelling works at the Welsh Medium 3-18 North Campus site in Ystalyfera (Ysgol Gymraeg Ystalyfera). Also, commencement of the new Welsh

Medium 11-16 South Campus (Ysgol Gymraeg Bro Dur) on the site of the former Sandfields Comprehensive School.

- Members should also note that Ysgol Bae Baglan has won Welsh Project of the Year at the Construction Excellence awards and will be going forward to the UK Awards in November. It has also won Local Authority Building Control Awards for Wales and the prestigious Gold Medal for Architecture at the National Eisteddfod of Wales 2017.
- Construction of a £7.6m new primary school in Briton Ferry, 'Ysgol Newydd Briton Ferry', on the site of the former Cwrt Sart Comprehensive School. The project will see three primary schools (Brynhyfryd, Llansawel and Ynysmaerdy) with significant surplus capacity and backlog maintenance issues close and be replaced by a new 21st Century school.
- Town Centre Regeneration including the commencement of the next phase of the redevelopment of Neath Town Centre.
- Completion of the Integrated Transport Hub in Port Talbot. The Hub will improve access to employment on strategic sites and integrate public transport connecting bus and rail services and will improve public transport's viability as a realistic alternative for commuting.
- Further investment of £3m into Disabled Facility Grants to assist people to live at home and investment of c£3m in Schools Capital Maintenance and Highways and Engineering Maintenance improvements.

Changes to the approved Budget

4. The updated Capital Programme now totals £64.708m with the main changes proposed being:
 - Projects and funding carried forward from 2016/17 totalling £2.951m, the majority of which relates to the phasing of the delivery of the Regeneration Programme.
 - Grant approvals received after the setting of the original budget namely:
 - Local Transport Fund £0.837m which will be spent on improvements to bus routes and cycle ways.

- Transport Grant £0.5m to fund ongoing land compensation claims relating to the PDR 2 road scheme.
- Road Safety Grant £0.582m which will fund a number of road safety initiatives within the County Borough.

2017/18 Capital Expenditure

5. Details of Capital Expenditure as at 30th June 2017 is outlined in the table below:

Table 1 – Capital Budget and Spend 2017/18

	Original Budget £'000	Proposed Budget £'000	Actual @ 30th June 2017
Ysgol Bae Baglan *	1,339	869	-537
Ysgol Gymraeg Ystalyfera (Welsh Medium North Campus)	4,497	3,472	218
Ysgol Newydd Briton Ferry	5,210	4,951	253
Ysgol Gymraeg Bro Dur (Welsh Medium South Campus)	10,196	10,125	1,007
Ysgol Newydd Margam	19,418	19,488	935
Schools Capital Maintenance	1,100	1,083	182
Highways and Engineering Maintenance	1,625	2,035	175
Integrated Transport Hub	2,539	2,539	0
Bridge Strengthening – Alltwen Hill	715	779	0
Retaining Edge Work – Afan Valley	360	299	0
Health and Safety	850	1,080	491
Street Lighting	1,650	1,482	147
Vehicle Replacement Programme	1,596	1,596	533
Regeneration	532	3,380	158
Neath Town Centre Redevelopment	2,000	2,000	2
PDR 2 – Land Compensation		500	2
Bus Routes and Cycle Ways (LTF)		837	1
Road Safety Improvements		582	0
Safe Routes in Communities		250	0
Disabled Facilities Grants	3,000	3,063	637
Housing Energy Efficiency Works		477	346
Contingency	381	601	0
Remaining Capital Programme	2,265	3,220	480
Total	59,273	64,708	5,030

* The negative actual relates to contract retention accounted for in 2016/17 but not yet paid.

Revenue Budget Virement

6. In order to fund the next phase of the street lighting replacement programme a further revenue budget virement of £190k is required between the Environment Directorate Budget and the Capital Financing Budget. Member approval for this virement is sought within the Revenue Budget Monitoring report.

Risk Management

7. The capital programme is actively managed by managers and the Capital Programme Steering Group to comply with all relevant planning conditions, legislation, regulations and health and safety.

Consultation

8. There is no requirement under the Constitution for external consultation on this item.

Recommendations

9. Cabinet commends to Council:
 - The approval of the proposed 2017/18 budget totalling £64.708m
 - And note the position in relation to expenditure as at 30th June 2017.

Reason for proposed decisions

10. To update the capital programme for 2017/18 and inform Members of the current year spend to date.

Implementation of Decision

11. This decision has already been scrutinised prior to Cabinet on 26th July 2017 and is for immediate implementation following decision of Council.

List of Background Papers

12. Capital Programme working files

Officer Contact

13. For further information on this report item, please contact:

Mr David Rees – Head of Financial Services

Tel: 01639 763634; E-mail: d.rees1@npt.gov.uk

Mr Huw Jones – Chief Accountant - Capital and Corporate

Tel: 01639 763575; E-mail: h.jones@npt.gov.uk

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Council

6 September 2017

Report of the Head of Legal Services D Michael

Matter for Decision

Wards Affected: All

Policy on Gifts and Hospitality

Purpose of the Report

1. To revise the Council's Policy on the acceptance of gifts and hospitality by Members.

Background

2. The Council adopted a Policy for regulating the receipt of gifts and hospitality by Members in 2001 although this Policy has been subsequently revised from time to time. Following amendments to the Members Code of Conduct last year, I decided to review the Policy, to simplify and update some of the provisions and encourage Members to voluntarily register certain gifts and hospitality outside the formal Code – in short to make it more flexible.
3. Although Members may register all gifts and hospitality, they are not required to do so unless the value exceeds a figure set by the Council. Some years ago this figure was set at £50. I have considered whether it would be appropriate to recommend an increase of this figure. I have come to the conclusion that, even with the effect of inflation over time, that the figure of £50 still remains appropriate. I would not recommend a change.

4. It is important to note that, regardless of financial value, the Code requires that Members should not accept gifts or hospitality where this would appear to place them under any obligation or would undermine public confidence in the exercise of their role.

Financial Impact

5. There will be no financial impact on the Council's budget.

Equality Impact Assessment

6. There is no requirement for an Equality Impact Assessment on this item.

Workforce Impacts

7. There are no workforce impacts associated with this Report.

Legal Impacts

8. The legal requirements for this Policy are set out in the report.

Consultation

9. There is no requirement under the Constitution for external consultation on this item.

Recommendation

10. That the policy set out in the appendix to this report be adopted

Reason for Proposed Decision

- 11 To ensure that Policy is brought up to date with the current provisions in the Code.

Appendices

12. Policy on Members Gifts, Material Benefits, Advantages and Hospitality.

List of Background Papers

13. None.

Officer Contact

Mr David Michael, Head of Legal Services
Telephone 01639 763368
email d.michael@npt.gov.uk

**POLICY ON MEMBERS GIFTS, MATERIAL BENEFITS,
ADVANTAGES AND HOSPITALITY**

1. Introduction

- 1.1. This Policy is made in accordance with the Statutory Code of Conduct for Members (“the Code”) (a) as adopted by Neath Port Talbot County Borough Council. As such it applies to all Members including co-opted Members, of Council. Both Members and co-opted Members are referred to as ‘Members’ hereafter.
- 1.2. The Policy contains the threshold value set for gifts, material benefits, advantages and hospitality at which the Members notify and register their receipt in a Register kept by the Council’s Monitoring Officer.
- 1.3. Members should complete their notification on the attached form and send it to the Council’s Monitoring Officer within the time limit specified in this Policy. The completed forms will form the Register of Gifts and Hospitality.

2. Statutory Basis

- 2.1. The statutory principles which are to govern Member conduct say that Members “must not put themselves in a position where their integrity is called into question by any financial or other obligation to individuals or organisations that might seek to influence them in the performance of their duties. Members must on all occasions avoid the appearance of such behaviour” (b)
- 2.2. Also the same principles state Members “must act solely in the public interest – they must never use their position as Members to improperly confer advantage on themselves or to improperly confer advantage on others” (c)
- 2.3. The Council has adopted the Code without amendment.

- 2.4. The Code says Members “must avoid accepting from anyone gifts, hospitality (other than official hospitality, such as a Civic Reception or a working lunch duly authorised by the Authority) material benefits or services for themselves or any person with whom the Member is living that would, or might reasonably appear to, place them under an improper obligation” (d)
- 2.5. The Code further says Members must not in their official capacity or otherwise, use their position improperly to confer on or secure an advantage for themselves or any other person (e)
- 2.6. Members must give the notification of the acceptance of gifts, material benefits, advantages or hospitality by giving the information required on the relevant Form approved for the purpose. Such form must be returned to the Council’s Monitoring within 28 days of receipt. (f)

3. **The Register**

- 3.1. The requirement to register applies to gifts and hospitality received as a Member but Members should consider the overall propriety of accepting the same bearing in mind the likely public perception.
- 3.2. The Council’s Monitoring Officer is required by law to keep a Register of all notifications made by Members.
- 3.3. The Register will be open to public inspection during all normal office hours.
- 3.4. The Register will be kept at the Civic Centre, Port Talbot under the custody and control of the Council’s Monitoring Officer.

4. **The Threshold**

- 4.1. Members must notify receipt of gifts, material benefits, advantages and hospitality of a value of or in excess of £50 by the Member.

5. Civic Gifts

- 5.1. The receipt by a Member of a gift accepted on behalf of Council is not subject to the Code. Members should note that the Council requires that a gift accepted by a Member on behalf of this Authority i.e. a civic gift, should be given into the custody of an appropriate officer (usually this will be the Mayor's Secretary who will keep a manifest of gifts received and will keep them in safe custody). If any decision is needed as to the disposal of civic gifts the Chief Executive shall determine what is to happen to them. For the avoidance of doubt disposal can be by donation to a charity (including the Mayor's Charity) or by giving the same for the use of the public, or a sector of the public, or to an organisation for Community purposes/or to a not for profit voluntary organisation whose main purposes are charitable/or Community based. If donated by Council to another body or organisation as described, the recipient may auction, raffle or sell the gift and apply the monies received to fulfil their main charitable/or Community purposes.

6. Voluntary Declarations and other matters which it is not necessary to disclose

- 6.1. If Members wish to notify the Council's Monitoring Officer of the receipt of gifts, material benefits, advantages and hospitality of a value below the threshold for notification and registration they may do so if they wish on a voluntary basis. Also Members may choose to notify the Monitoring Officer of offers of hospitality where they have decided to pay the costs of that hospitality
- 6.2. However, it is stressed that those Members who observe notification based purely on the threshold set will have thereby complied precisely with the statutory requirements laid down.
- 6.3. It is not necessary for Members to notify the Council's Monitoring Officer of receipt of promotional gifts, pens, calendars, diaries, mousemats etc. of only a nominal value below the threshold and Members are discouraged from making such notification for registration.

6.4. In some circumstances it is wise for a Member to record with the Monitoring Officer offers of hospitality or gifts declined.

7. **Hospitality**

7.1. The Council regards working lunches or their equivalent as appropriate hospitality and a proper way of doing business provided that they are generally authorised by Council and involve no extravagance and would be considered within the bounds of normal courtesy lunches i.e. following working parties, Committee meetings, partnership meetings etc. including Seminars, Conferences or similar events.

7.2. Likewise the Council authorises the receiving of official hospitality – such as Civic Receptions, by Members as by persons living with them.

7.3. Otherwise the Council requires that Members should only accept offers of hospitality if it is generally felt that the Council interests are served by attendance or that it is appropriate for the Authority to be seen to be represented at the event. The same test should be applied by Members in judging whether it would be reasonable for a Member to attend a social function, sporting or similar event organised by outside persons or bodies. Members who are offered hospitality of a social nature must consider how the offer might be viewed from the perspective of a member of the public.

7.4. Hospitality covered by 7.1 and 7.2 will usually not need to be notified to the Council's Monitoring Officer on the basis that the same will unlikely to be of a value reaching the threshold in this Policy. However, if hospitality mentioned in 7.1 and 7.2, and of course 7.3., reached the threshold specified in this Policy then receipt must be notified in the usual manner to the Council's Monitoring Officer.

7.5. Additionally, Members who wish to accept any form of hospitality covered by 7.3 above are advised to seek appropriate advice beforehand from the Council's Chief Executive, Finance Officer or Monitoring Officer.

- 7.6. Acceptance by Members of hospitality through attendance at conferences, seminars and other similar events is permissible when it is clear that the hospitality is corporate rather than personal in nature and where it is clear that the Council's position is not compromised.
- 7.7. Where visits to sites to view proposed developments or to view vehicles, equipment, any goods or service delivery or similar are required or Members attend any demonstrations relating to same including software/IT demonstrations Members must ensure that the cost of such visits are borne by the Council to avoid jeopardising the integrity of any subsequent purchasing decision. Members may accept mere modest courtesy hospitality on the basis that purchasing decisions are not thereby likely to be compromised.
- 7.8. Members must not avail themselves of the services of contractors or suppliers engaged by the Authority where goods, labour, plant or similar are made available at cost, trade or discount prices. The only exception permissible is where such discounts are generally available to members of the public.
- 7.9. Members should be mindful of the timing of any acceptance of any gift, material benefits, advantages and hospitality in relation to decisions which the Council may be taking affecting those providing the same.
- 7.10. When gifts, material benefits, advantages and hospitality have to be declined, those making the offer should be courteously, but firmly informed of the procedures and standards operated within the Authority.

8. Other Considerations

- 8.1. Members should balance the practicalities of operating in public life against any misconception which would arise with the public were Members to be perceived as being able to receive lavish or expensive gifts, material benefits or advantages and hospitality of a similar nature.

8.2. The Council requires Members to refrain from accepting disproportionately generous offers which could create an improper obligation, particularly if linked into any actual or potential commercial transaction with the authority.

9. **General**

9.1. The threshold value for the notification and registration of gifts, material benefits, advantages and hospitality will be reviewed from time to time by Council.

9.2. When Notification is required a separate notification for each class of receipt is to be given and Members should separately declare each receipt.

-
- (a) The Conduct of Members (Model Code of Conduct) (Wales) Order 2008 as amended
 - (b) Principle 3 “Integrity and Propriety” Schedule to the Principles Order 2001
 - (c) Principal “Selflessness” Schedule to the Principles Order 2001
 - (d) The Conduct of Members (Model Code of Conduct) (Wales) Order 2008 as amended Paragraph 9 (b)
 - (e) The Conduct of Members (Model Code of Conduct) (Wales) Order 2008 as amended Paragraph 7 (a)
 - (f) The Conduct of Members (Model Code of Conduct) (Wales) Order 2008 as amended Paragraph 17

**NEATH PORT TALBOT COUNTY BOROUGH COUNCIL
MEMBER'S CODE OF CONDUCT**

**Notification by a Member of the Receipt of a Gift/Material Benefit/
Advantage or Hospitality**

I, (full name)

Give Notice that I have received the following gift, material benefit,
advantage or hospitality

And (tick as appropriate)

I believe that the value is over £50 and make this declaration under the

Code

I believe that the value is below £50 and make this declaration

voluntarily

In the case of hospitality I have paid the cost myself

When was the offer made?

Who was the offer made to?

Who was the offer made by?

.....

What was the nature of the gift, material benefit, advantage or
hospitality?

SignedDate

Note – This form must be submitted within 21 days of receipt of the gift, material benefit,
advantage or hospitality

**NEATH PORT TALBOT COUNTY BOROUGH COUNCIL
CYNGOR BWRDEISTREF SIROL CASTELL-NEDD PORT TALBOT**

**COUNCIL
6 September, 2017**

**REPORT OF THE HEAD OF CORPORATE STRATEGY AND
DEMOCRATIC SERVICES**

**SECTION A – MATTERS FOR DECISION
WARDS AFFECTED: ALL**

Purpose of the Report

To make amendments to Committee membership arrangements, changes to Portfolio 1 and Changes to the Membership of Community Fund Panels.

1. **COMMITTEE OUTSIDE BODY REPRESENTATION
ARRANGEMENTS**

Proposal

To replace Councillor J.Evans with Councillor N.T.Hunt on the Education, Skills and Leisure Scrutiny Committee.

2. **CABINET PROTFOLIO ONE**

Proposal

To add to Portfolio 1, the West Glamorgan Trust Fund.

3. **COMMUNITY FUND PANELS**

Proposal

To endorse the memberships of the various Community Fund Panels within the County Borough.

Below is a list of Members appointed to the various Community Fund Panels within the County Borough. The memberships have been amended as a result of the recent election:-

- Maes Gwyn Wind Farm Community Fund – Councillor D.Cawsey
- Glynneath Selar Opencast Fund – Councillor S. Knoyle and Councillor D.Morgan
- Blaengwrach Selar Opencast – Councillor C. Edwards
- Mynydd Y Betws Wind Farm Community Fund – Councillor C. Jones (Alltwen), Councillor L. Purcell and Councillor A. Richards (Pontardawe), Councillor A. Woolcock and Councillor S.Reynolds (Gwaun Cae Gurwen)
- Mynydd Brombil – Councillor S.Rahaman, Councillor R.Jones, Councillor A.J. Taylor
- Newlands Wind Turbine and Margam Green Energy Ltd, - decision makers -Councillor R.Jones, Councillor A.J. Taylor
- Baglan Energy Park Solar Farm – decision makers – Councillor P. Richards, Councillor C.Clement Williams, Councillor S. Renkes (Baglan) and Councillor S. Paddison, Councillor O.Davies and Councillor R.Wood (Sandfields West)
- East Pit Revised Opencast Fund – decision makers – Councillor S.Reynolds (Gwaun Cae Gurwen), Councillor A.Woolcock and Councillor H.Jones (Cwmllynfell).

Financial Impact

There are no financial impacts.

Equality Impact Assessment

There are no Equality Impacts.

Workforce Impacts

There are no Workforce Impacts.

Legal Powers

Section 15 of the Local Government and Housing Act 1989.

Risk Management

There are none.

Consultation

There is no requirement under the Constitution for external consultation on this item.

Recommendation:

That Council approves the above proposals.

Reason for Proposed Decision:

To update the Council's membership arrangements, Portfolios and Community Fund Panel memberships.

Implementation of Decision

The decision is for immediate implementation.

List of Background Papers

The Constitution.

Officer Contact

Karen Jones, Head of Corporate Strategy and Democratic Services
Contact: k.jones3@npt.gov.uk or telephone 01639 76328

EXECUTIVE DECISION RECORD

CABINET

5 JULY, 2017

Cabinet Members:

Councillors: R.G.Jones (Chairperson), A.J.Taylor, C.Clement-Williams, D.W.Davies, A.R.Lockyer, P.D.Richards and A.Wingrave

Officers in Attendance:

S.Phillips, H.Jenkins, A.Evans, N. Jarman, G.Nutt, Mrs.K.Jones, C.Furlow and A.Manchip

1. **THE DRAFT WELLBEING OBJECTIVES**

Decisions:

1. That, having given due regard to the Equality Impact Assessment contained in the circulated report a period of public consultation be approved from 6 July to 8 September 2017, based on the consultation plan contained at Annexe B to the circulated report, in order to seek feedback on the proposals as set out in Annexe A and that the comments made at the Scrutiny Committee form the basis of amendments to be made to the document over the consultation period:
2. That the Leader of Council be given delegated authority to agree any minor changes to the consultation documentation/content which do not materially alter the nature of what is contained within the proposals set out in the circulated report prior to the consultation period commencing.

Reasons for Decisions:

To obtain authority to consult on proposed revised corporate well-being objectives that reflect the current administration's priorities for its term of office. In particular, to ensure that people with an interest in the well-being objectives have an opportunity to offer their views and comments prior to the well-being objectives being finalised and adopted by Council and that additionally people who share protected characteristics may offer feedback on the extent to which the proposals enable the Council to also discharge its equality duties.

Implementation of Decisions:

The decisions are for immediate implementation. The Chairperson of the Scrutiny Committee had agreed to this course of action and there would therefore be no call-in of these decisions.

Consultation:

A period of public consultation will commence on 6 July to 8 September 2017 based on the consultation plan attached at Annexe B to the circulated report.

CHAIRPERSON

EXECUTIVE DECISION RECORD

CABINET

26 JULY, 2017

Cabinet Members:

Councillors: A.J.Taylor, D.W.Davies, D.Jones, E.V.Latham,
A.R.Lockyer, P.A.Rees, P.D.Richards and A.Wingrave

Officers in Attendance:

S.Phillips, H.Jenkins, A.Evans, N. Jarman, G.Nutt, Mrs.K.Jones and
A.Manchipp

1. **REVENUE BUDGET MONITORING 2017/18**

Decisions:

1. That management arrangements be put in place to minimise overspends and the adverse impact on reserves;
2. That the additional grants received, be noted;
3. That the proposed reserve movements and budget virements, be approved.

Reason For Decisions:

To update the Councils budget for additional grants received, budget virements and reserve movements in line with the Council's Constitution.

Implementation of Decisions:

The decisions will be implemented after consultation with the scrutiny committee and then consideration and approval by Council.

2. **CAPITAL PROGRAMME MONITORING 2017/18**

Decisions:

1. That the proposed 2017/18 Capital budget totalling £64.708m, as outlined in Table 1 of the circulated, be commended to Council for approval, subject to amendment in relation to Paragraph 3 of the circulated report in that the new School at Margam should be referred to as a 3-16 School and not a Comprehensive School;
2. That the position in relation to expenditure as at 30 June 2017, be noted.

Reason for Decisions:

To update the capital programme for 2017/18 and inform Members of the current year spend to date.

Implementation of Decisions:

The decisions will be implemented after consultation with the Scrutiny Committee and approval by Council.

CHAIRPERSON

EXECUTIVE DECISION RECORD
POLICY AND RESOURCES CABINET BOARD

14 JUNE, 2017

Cabinet Members:

Councillors: C.Clement-Williams and D.Jones

Officers in Attendance:

K.Jones, S.John, D.Rees, A.Manchipp and N.Headon

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.J.Taylor be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 8 MARCH, 2017**

Noted by Committee.

3. **FORWARD WORK PROGRAMME 2017**

Decision:

That the report be noted.

4. **WELSH LANGUAGE STANDARDS**

Decisions:

1. That the Chief Executive submit the response in regard to the Council's Challenge to the Welsh Commissioner's letter with the stipulation that dialogue continues to seek a mutually acceptable agreement on those standards where agreement has not yet been reached;

2. That the Chief Executive be granted delegated authority to make any further minor presentational changes prior to submission of the response to the Welsh Language Commissioner, subject to:-
 - Standard 41- that where the original source was through the medium of Welsh this should be treated as the official record for legal or other purposes;
 - Standard 61 – that Officers seek further information to identify practical issues that will arise in relation to the translation of Street Signs;
 - That next monitoring reports include the impact of adhering to the standards in relation to cost and other impacts.

Reason for Decisions:

To authorise a response along with additional information to be provided to the Welsh Language Commissioner, together with the Council's proposals for the Final Compliance Notice to be modified in order for the Welsh Language Standards to be applied to the Council in the first instance are reasonable and proportionate.

Implementation of Decisions:

The decision is for immediate implementation. The Chairman of the Scrutiny Committee had agreed to this course of action and there would therefore be no call-in of this decision.

5. **WELSH LANGUAGE ANNUAL REPORT 2016-2017**

Decision:

That the Head of Corporate Strategy and Democratic Services be authorised to publish the report on the Council's website.

Reason for Decision:

To discharge the Council's duty in relation to Welsh Language (Wales) Measure 2011 and the Welsh Language Standards (No.1) Regulations 2015.

Implementation of Decision:

The decision will be implemented after the three day call in period.

6. **URGENCY ACTION NO. 0030 - PROCUREMENT OF ICT SYSTEM**

Decision:

That the following urgency action taken by the Head of Corporate Strategy and Democratic Services in consultation with the requisite Members, be noted:

Officer Urgency Action No: 0030 28 April 2017

Procurement of an ICT Scheme to underpin the Council's Performance Management and Risk Management Arrangements.

7. **REPLACEMENT OF THE COUNCIL'S TELEPHONY SYSTEM WITH A UNIFIED COMMUNICATIONS SOLUTION**

Decisions:

1. That the Head of Information Communication, Technology and Corporate Procurement be granted delegated authority to procure a replacement telephony system for the Council;
2. That suitable training of the new system be provided as appropriate.

Reason for Decisions:

To ensure the Council continues to operate a fully functional unified communications system that meets the demands of the service users.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

8. **NEATH PORT TALBOT WELSH CHURCH ACT FUND TRUST APPLICATIONS**

Decision:

That approval be given for grant assistance for internal redecoration of walls at St Illtyd's Church, Llantwit up to the maximum grant of 25% i.e. £946.50, as detailed in Appendix 1 of the circulated report.

Reason for Decision:

To provide financial support in respect of the grant applications received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND**

Decisions:

1. That the draft Neath Port Talbot Welsh Church Act Trust Fund annual report and financial statements for the year ended 31 March 2017 be approved;
2. That the Neath Port Talbot Welsh Church Act Trust Fund annual report and financial statements be submitted to Wales Audit Office for independent examination;
3. That the financial information be submitted to the Charity Commission if there are no material changes following the independent examination by the Wales Audit Office.

Reason for Decisions:

To approve the draft annual report and financial statements for the Welsh Church Act Trust Fund 2016/17.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

10. **COMMUNITY COUNCILS' MINOR PROJECTS SCHEME - APPLICATION**

Decision:

That approval be granted for Seven Sisters Community Council to receive a maximum grant of £12,000.

Reason for Decision:

The decision is in compliance with the approved policy, to enable community improvements.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decisions:

1. That approval be granted for Age Cymru Afan Nedd to receive grant assistance towards annual rent as follows:-
 - That with effect from 18 January 2017 - 18 January 2018 the rental due from Age Cymru Afan Nedd remains at £3,000 per annum, with the Authority continuing to provide a grant of £2,900;
 - That with effect from 18 January 2018 until the next review date the rental from Cymru Afan Nedd be increased to £3,300 per annum, with the Authority paying a grant of £2,900 per annum.

That approval be granted for the Me, Myself and I Club registered charity address Briton Ferry, to receive a grant for 2017-18 financial year to cover core costs associated with providing services to people living with memory loss and their families across Neath Port Talbot, in the sum of £9,318.

Reason for Decisions:

To provide financial support in respect of the grant applications received.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

12. **TREASURY MANAGEMENT MONITORING 2017/18**

Decision:

That the report be noted.

13. **MARGAM JOINT CREMATORIUM COMMITTEE MINUTES - 20 JANUARY, 2017**

Decision:

That the report be noted.

14. **ACCESS TO MEETINGS**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the undermentioned Paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

15. **URGENCY ACTION NO. 0368 - NON DOMESTIC RATES HIGH STREET RATES RELIEF SCHEME**

(Exempt under Paragraph 12 and 14)

Decision:

That the following private urgency action taken by the Head of Financial Services in consultation with the requisite Members, be noted:

Officer Urgency Action No: 0368 27 March 2017

Non Domestic Rates – High Street Rates Relief Scheme

16. **HARDSHIP RELIEF - T.B.B.**

(Exempt under Paragraph 12 and 14)

Decision:

That the application for Business Rates for the restaurant TBB be refused.

Reason for Decision:

For the reasons contained in the private circulated report.

Implementation of Decision:

The decision will be implemented after the three day call in period.

17. **HARDSHIP RELIEF - P.P.**

(Exempt under Paragraph 12 and 14)

Decision:

That the Business Hardship Relief for the Public House CSC and shop VDS, be refused.

Reason for Decision:

For the reasons contained in the private circulated report..

Implementation of Decision:

The decision will be implemented after the three day call in period.

18. **COUNCIL TAX WRITE OFF**

(Exempt under Paragraph 14)

Decision:

That the write offs, as contained within Appendix 1 to the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

19. **HOUSING BENEFITS WRITE OFFS**

(Exempt under Paragraph 12 and 14)

Decision:

That the write off amounts as contained within the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

EXECUTIVE DECISION RECORD
POLICY AND RESOURCES CABINET BOARD

25 JULY, 2017

Cabinet Members:

Councillors: E.V.Latham, D.Davies and A.J.Taylor (Chairperson)

Officers in Attendance:

D.Rees and N.Headon

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that A.J.Taylor be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD 14 JUNE, 2017**

Noted.

3. **FORWARD WORK PROGRAMME 2017**

Decision:

That the report be noted.

4. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2016-2017 - QUARTER 4 PERFORMANCE (1 APRIL 2016 - 31 MARCH 2017)**

Decision:

That the report be noted.

5. **SUPPLY OF GROCERIES, PROVISIONS AND FROZEN FOODS**

Decisions:

1. That the requirements of competition be excluded and Rule 2.1 of the Contracts Procedure Rules (CPRs) be suspended;
2. That authority be granted to extend current arrangements in relation to the supply of groceries, provisions and frozen foods for a period of up to 6 months from 1 November, 2017.

Reason for Decisions:

To ensure continuity of the provision of the Services from the Suppliers pending the implementation of new contracts under the National Procurement Service (NPS) Framework.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

6. **EXTENSION OF CONTRACTS FOR PROVISION OF AN OCCUPATIONAL HEALTH PHYSICIAN AND SECOND OPINION OCCUPATIONAL HEALTH PHYSICIAN**

Decisions:

1. That the requirements of competition be excluded and Rule 2.1 of the Council's Contracts Procedure Rules (CPR) be suspended;
2. That Contracts be extended for a period of twelve months from 1 August 2017, allowing Council to run a further competition exercise to be undertaken at the same time the extension is put in place.

Reason for Decisions:

To ensure continuity of service ending the Council's intended further competition exercise, and the implementation of new contracts resulting therefrom.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

7. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decision:

That approval be granted for Dyffryn Clydach to receive grant assistance towards annual rent as follows:-

- To retain current rent and grant for 2017/18, and provide grant in the sum of £350 towards the annual rent of £423.50 for Longford Playing Fields, from 1 July 2018 in line with rent reviews;
- To retain current rent and grant for 2017/18 and provide grant in the sum of £350 towards the annual rent of £423.50 for Coed Bach Woodlands, from 1 April 2018, in line with rent reviews;
- To retain current rent and grant for 2017/18 and provide grant in the sum of £125 towards the rent of £157.30 for Coed Bach Woodlands playground, from 6 May 2018, in line with rent reviews.

Reason for Decision:

To provide financial support in respect of grant applications received.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

8. **THIRD SECTOR GRANT FUNDING - APPLICATION ARRANGEMENTS FOR 2018/19**

Decision:

That approval is granted for promotion of the Third Sector Grant Scheme and to receive all applications by 29 September, 2017.

Reason for Decision:

To seek applications from Third Sector organisations for grants for 2018/19 in line with the Council's Third Sector Grant Funding Scheme.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND**

Decision:

That approval is granted for grant assistance for roofing and electrical work at Peniel Pentecostal Church, Glynneath, approved up to the maximum grant of 25% of costs and up to £1,000, as detailed in Appendix 1 of the circulated report.

Reason for Decision:

To provide financial support in respect of the grant applications received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

10. **TREASURY MANAGEMENT MONITORING 2017-2018**

Decision:

That the report be noted.

11. **COURT DEPUTY FEES AND CHARGES**

Decisions:

1. That the increase in fees included in the Practice Direction from the Court of Protection effective from 1 April 2017 be noted;
2. That Members consider whether to charge for services in line with the Court of Protection Charges for all services including when net

assets are less than £3,000 after receipt of a further report following consultation and completion of an Equality Impact Assessment ;

3. That approval be granted for the increase in the winding up fee for deceased clients from £250 to £300.

Reason for Decisions:

To ensure compliance with the Practice Direction B – Fixed Costs in the Court of Protection, effective from 1 April 2017.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

12. **ACCESS TO MEETINGS**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the undermentioned Paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

13. **SUNDRY DEBT WRITE OFFS**

(Exempt under Paragraph 14)

Decision:

That the sundry debts contained within the private circulated report, be written off.

Reason for Decision:

The amounts due are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

14. **COUNCIL TAX WRITE OFFS**

(Exempt under Paragraph 14)

Decision:

That the write off of Council tax as contained within the private circulated report be approved.

Reason for Decision:

The amounts due are irrecoverable.

Implementation for Decision:

The decision will be implemented after the three day call in period.

15. **HOUSING BENEFITS WRITE OFFS**

(Exempt under Paragraph 14)

Decision:

That the write off of Housing Benefits as contained with the private circulated report, be approved.

Reason for Decision:

The amounts due are irrecoverable.

Implementation for Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD - 15 JUNE 2017
EDUCATION, SKILLS AND CULTURE

Cabinet Board Members:

Councillors: A.R.Lockyer and P.A.Rees (Chairperson)

Officers in Attendance:

C.Millis, A.Thomas, M.Roberts, P.Walker and J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor P.A.Rees be appointed Chairperson for the meeting.

2. **MINUTES OF THE CHILDREN, YOUNG PEOPLE AND EDUCATION CABINET BOARD FOR THE 2 MARCH 2017**

Noted by Committee.

3. **FORWARD WORK PROGRAMME 17 - 18**

Noted by Committee.

4. **CYNNYDD EUROPEAN SOCIAL FUND (ESF)**

Decisions:

1. That Neath Port Talbot Council enters into the Inter Authority Agreement for the duration of the Cynnydd Operation;
2. That the Head of Transformation be designated as the representative of the Council for the purpose of the Inter Authority

agreement and to carry out on behalf of the Council all the delegated powers of such a representative;

3. That the Head of Transformation be granted delegated authority to appoint an alternate or deputy for the purposes of the Agreement.

Reason for Decisions:

To enable the Head of Transformation to sign and enter into the Inter Authority Agreement to cover the Cynnydd administrative procedures.

Implementation of Decisions:

The decision be implemented after the three day call in period.

5. **GNOLL PARK VISITORS CENTRE CANOPY AND SOLAR ENERGY SCHEME**

Decision:

That further to Contract Standing Orders 2.1 (5) approval be granted to accept a single tender from GB-Sol Ltd for a 21.85KW solar generation scheme at a cost of £69,956.70.

Reason for Decision:

The decision will enable an alfresco café extension and solar energy scheme to be implemented at the Gnoll. A single tender is proposed in this instance as a large part of the scheme is of a specialist nature of which the Council currently has limited experience. This makes it difficult to adequately specify with certainty the associated technical requirements which can be overcome by negotiating and directly contracting with an experienced solar energy contractor. The experience gained will inform the Council's procurement of future schemes.

Implementation of Decision:

The decision is proposed for implementation after the three day call in period.

6. **URGENCY ACTION - YSGOL BAE BAGLAN**

Decision:

That the report be noted.

7. **URGENCY ACTION - REMOVAL OF LA GOVERNORS**

Decision:

That the report be noted.

8. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

9. **CELTIC LEISURE QUARTER 4 PERFORMANCE REPORT (EXEMPT UNDER PARAGRAPH 14)**

Decision:

That the report be noted.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
CABINET BOARD - 20 JULY 2017
EDUCATION, SKILLS AND CULTURE

Cabinet Board Members:

Councillors: P.A.Rees (Chairperson) A.R.Lockyer and A.J.Taylor

Officers in Attendance:

J.Burge, I.Guy, K.Gilbert and J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor P.A.Rees be appointed Chairperson for the meeting.

2. **MEMBERS' DECLARATIONS OF INTEREST**

The following Members made declarations of interest at the commencement of the meeting:-

Councillor A.J.Taylor	Report of the Head of Transformation re: Appointment and Removal of Local Authority Governor Representatives. Application Eastern and Groes Primary Schools as his wife is an applicant for Governor at both schools.
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Councillor.A.R.Lockyer	Report of the Head of Transformation re: Appointment and Removal of Local Authority Governor Representatives. Application Alderman Davies Church in Wales Primary School as his wife is a school governor at the school.
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Councillor P.A.Rees

Report of the Head of Transformation
re: Appointment and Removal of Local
Authority Governor Representatives.
Applications:

Cefn Saeson Comprehensive School
as he is Chair of Governors at the
school.

Ysgol Gymraeg Ystalyfera Bro-dur as
he is a Governor on the temporary
governing body of the school.

Crynallt Primary School as he is an
applicant for Governor at that school.

3. **APPOINTMENT AND REMOVAL OF LOCAL AUTHORITY
GOVERNOR REPRESENTATIVES**

Decision:

That, in line with the approved policy, the following changes be approved to the Local Authority Governor representatives up to the end of the Autumn Term 2017/18 as detailed in the circulated report.

Abbey Primary School
Appoint Mr. Victor James

Cllr.A.R.Lockyer re-affirmed his interest in the following application and withdrew from the meeting. Cllr.A.J.Taylor substituted.

Alderman Davies Church in Wales Primary School
Re-Appoint Mr. David Cole.

Cllr. A.R.Lockyer re-joined the meeting.

Awel-y-Mor Primary School
Appoint Cllr.Sean Pursey

Baglan Primary School
Remove Mrs. Carole Daily and appoint Cllr. Susanne Renkes

Blaenbaglan Primary School
Remove Mr. Ian Rees and appoint Cllr. Susanne Renkes

Cllr.P.A.Rees re-affirmed his interest in the following applications and withdrew from the meeting. Cllr.A.J.Taylor substituted.

Cefn Saeson Comprehensive School
Appoint Cllr. Adam McGrath

Crynallt Primary School
Re-appoint Cllr. Peter Rees
Re-appoint Cllr. John Warman
Appoint Cllr Adam McGrath

Cllr. P.A.Rees re-joined the meeting.

Creunant Primary School
Remove Mrs. K.Pearson and appoint Cllr. Sian Harris

Cwmafan Primary School
Remove Mr.I.David Williams and Mr. Christopher Edwards and appoint
Cllr.Charlotte Galsworthy and Cllr. Rhidian Mizen.

Cllr.A.J.Taylor re-affirmed his interest and withdrew from the meeting.

Eastern Primary School
Remove Mr. John Rogers and appoint Cllr.Rachel Taylor

Groes Primary School
Remove Mr. John Rogers and appoint Cllr.Rachel Taylor

Cllr. A.J.Taylor re-joined the meeting.

Llangiwig Primary School
Remove Mr. Mike L. James and appoint Cllr.Anthony Richards

Maesmarchog Primary School
Appoint Cll. Dean Cawsey

Sandfields Primary School
Remove Mr. Anthony Taylor and appoint Cllr. Nigel Hunt

St Joseph's R.C.School & 6th Form
Remove Dr.Peter Barnes and appoint Cllr.Steffan ap Dafydd
Remove Mr. Peter Lindsay and appoint Cllr. Scott Bamsey

The Federated Schools of the Upper Afan Valley
Re-appoint Cllr. Ralph Thomas
Re-appoint Mrs. Mairwen Goodridge
Re-appoint Mrs. Barbara Trahar
Appoint Cllr. Nicola Davies

Tonnau Primary School
Appoint Cllr. Leanne Jones

YGG Cwmnedd
Remove Mr.D.Trefor Jones and appoint Cllr. Simon Knoyle

YGG Gwaun Cae Gurwen
Remove Mrs. Lynda G. Williams and appoint Cllr. Sonia Reynolds

YGG Pontardawe
Appoint Cllr. Anthony Richards

YGG Rhosafan
Appoint Cllr. Nigel Hunt

Ynysmaerdy Primary School
Appoint Cllr.Chris James

Ysgol Bae Baglan
Remove Mr.C.Morgan and appoint Cllr. Chris James
Remove Mr.James S.Evans and appoint Cllr. Steffan ap Dafydd
Remove Mrs Lella James and appoint Cllr.Oliver Davies

Ysgol Hendrefelin
Appoint Mrs.Anastasia Macpherson-Jones

Ysgol Newydd Briton Ferry (Temporary Governing Body)
Remove Mr. Colin Morgan and appoint Cllr. Chris James.

With the Chairpersons agreement Members received an urgent verbal update and approved the following:

Alltwen Primary School
Remove Mr.David Lewis and appoint Cllr. Chris Jones.

That the consideration of appointment of Local Authority Representatives to the following schools, be deferred:

Awel-Y-Mor Primary School (1 Vacancy)

Brynhyfryd Primary School (2 Vacancies)
Catwg Primary School (1 Vacancy)
Cwmtawe Community School (1 Vacancy)
Llansawel Primary School (1 Vacancy)
Rhos Primary School (1 Vacancy)
Tairgwaith Primary School (1 Vacancy)
The Federated Schools of the Upper Afan Valley (1 Vacancy)
Waunceirch Primary School (1 Vacancy)
YGG Trebannws (1 Vacancy)

Cllr.P.A.Rees re-affirmed his interest in the following item and withdrew from the meeting. Cllr. A.J.Taylor substituted.

Ysgol Gymraeg Ystalyfera Bro-Dur – Temporary Governing Body
(1 Vacancy)

Reason for the Decisions:

To enable the Authority to contribute to effective school governance through representation on school governing bodies.

Implementation of Decision:

That the decision be implemented after the three day call in period.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
EDUCATION, SKILLS AND CULTURE CABINET BOARD

20 JULY 2017

Cabinet Members:

Councillors: A.R.Lockyer and P.A.Rees (Chairperson)

Officers in Attendance:

C.Millis, A.Thomas, H.Lewis and Mrs.J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor P.A.Rees be appointed Chairperson for the meeting.

2. **MINUTES OF THE EDUCATION, SKILLS AND CULTURE CABINET BOARD HELD ON THE 15 JUNE 2017**

Noted by the Committee.

3. **FORWARD WORK PROGRAMME 17 - 18**

Noted by Committee

4. **SCHOOL TERMS DATES 2019/2020**

Decision:

That the 2019/2020 school term dates as contained in Appendix A of the circulated report be submitted to the Welsh Government.

Reason for Decision:

To enable the Authority to meet its statutory duty.

Implementation of Decision:

That the decision be implemented after the three day call in period.

Consultation:

Consultation took place between the 13 March 2017 and 5 May 2017. Consultees included governing bodies, trade unions and other admission authorities including those in the relevant area.

5. **STRATEGIC SCHOOLS IMPROVEMENT PROGRAMME - PROPOSAL TO ESTABLISH SPECIALIST PROVISION FOR PRIMARY AGE PUPILS WITH SOCIAL EMOTIONAL AND BEHAVIOURAL DIFFICULTIES**

Decision:

Having given due regard to the impact assessments in relation to equality, risk, community usage and Welsh Language in line with Section 48 of the School Standards and Organisation (Wales) Act 2013 approval be granted for consultation to be undertaken to establish a specialist provision for primary age pupils with social emotional and behavioural difficulties as detailed in the circulated report.

Reason for Decision:

To enable the Local Authority to comply with the formal consultation requirements imposed on the Council by the School Organisation Code. Subject to the outcome of consultation, implementation of the proposal will enable the Council to promote high educational standards and the fulfilment of every child's potential. It will also enable the Council to meet its duty to secure efficient education in its area.

Implementation of Decision:

That the decision will be implemented after the three day call in period.

Consultation

Formal consultation is required in line with the Welsh Government's School Organisation Code, July 2013, which specifies the procedures to be followed, including the content of the consultation document and those to be consulted. The consultation on the proposal will take place between the 6 September and the 20 October 2017.

6. THE ASSESSMENT OF WALKING ROUTES TO COMPLY WITH THE LEARNER TRAVEL STATUTORY PROVISION AND OPERATIONAL GUIDANCE 2014 - AND TO APPROVE A RISK ASSESSMENT MATRIX

Decisions:

1. That the Authority adopts the Risk Assessment Matrix contained in Appendix A and the guidance in Appendix B of the circulated report as a means of assessing the availability of routes in accordance with the Learner Travel Wales Measure;
2. That the risk assessment score of 15 or below be approved on a route to indicate that the risk is acceptable and the route be deemed available;
3. That the Director of Environment be granted delegated authority to determine the final outcome of the risk assessments.
4. That the appointment of a Learner Travel Wales Officer be supported in principle and that a report be commended to Personnel Committee for consideration.

Reason for Decisions

To enable the Council to deliver its statutory duty in relation to Learner Travel Wales Measure (2008).

Implementation of Decision

That the decision be implemented after the three day call in period.

7. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2016-2017 -
QUARTER 4 PERFORMANCE (1ST APRIL 2016 - 31ST MARCH 2017)**

That the report be noted.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD - 23 JUNE, 2017
REGENERATION AND SUSTAINABLE DEVELOPMENT CABINET BOARD

Cabinet Board Members:

Councillors: D.W.Davies and A.Wingrave (Chairperson)

Officers in Attendance:

N.Pearce and T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.Wingrave be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD HELD ON 3 MARCH 2017**

Noted by the Committee.

3. **INTEGRATED NETWORK MAP - ACTIVE TRAVEL**

Decisions:

1. That the revised Existing Route Map summarised in the main body of the report and presented at Appendix 1 to the circulated report, be used as the basis of consultation;
2. That the Integrated Network Map summarised in the main body of the report and presented at Appendix 2 to the circulated report, be used as the basis of consultation;

3. That the engagement and consultation arrangements, as detailed in the circulated report, be implemented.

Reason for Decisions:

To ensure compliance with the requirements of the Active Travel (Wales) Act 2013, and to authorise the public consultation exercise on the revised Existing Route Map and Integrated Network Map and related tasks.

Implementation of Decisions:

The decision is for immediate implementation and the relevant Scrutiny Chair has agreed to this course of action.

Consultation:

This item will be subject to extensive consultation.

4. **QUARTER 4 PERFORMANCE MANAGEMENT DATA 2016-2017**

Decision:

That the monitoring report be noted.

5. **FORWARD WORK PROGRAMME 2017/18**

Decision:

That the Forward Work Programme be noted.

6. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

7. **BEACONS VIEW, CIMLA, NEATH**

Decision:

That the tender bid to purchase the property (at Beacons View, Cimla, Neath) as detailed in the private, circulated report, be approved.

Reason for Decision:

To enable the sale of a surplus property and to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

The Local Ward Member has been consulted on this item.

8. **BRONLEIGH ADULT DAY CENTRE, CADAXTON ROAD, NEATH**

Decision:

That the tender bid to purchase the property (formerly known as Bronleigh Adult Day Centre, Cadoxton Road, Neath) as detailed in the private, circulated report, be approved.

Reason for Decision:

To enable the sale of a surplus property and to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

The Local Ward Members have been consulted on this item.

9. **BRYN PRIMARY SCHOOL, BRYN, PORT TALBOT**

Decision:

That the bid to purchase the property (Bryn Primary School, Neath Road, Bryn, Port Talbot) as detailed in the private, circulated report, be approved.

Reason for Decision:

To provide a Capital Receipt to fund the Authority's Strategic Schools Improvement Programme.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

The Local Ward Members have been consulted on this item.

10. **PORT TALBOT PDR PHASE 2, CLAIMS FOR COMPENSATION**

Decision:

That approval be granted for the time limit to negotiate claims under Port Talbot Peripheral Distributor Road Phase 2, to all the parties named in the private, circulated report, be extended to 30 September 2017.

Reason for Decision:

To secure approval for the action required in respect of claims under the Port Talbot Peripheral Distributor Road Phase 2 Scheme.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **TALBOT MEMORIAL PARK, PORT TALBOT**

Decision:

That the joint lease and licence to the Trustees of Pontardawe and Alltwen Bowls Club and Friends of Talbot Memorial Park, on the standard terms as detailed in the private report, be approved.

Reason for Decision:

To allow the tea room to continue to be used by the Bowls Club in conjunction with its adjoining Bowls Green and by the Friends Group as a meeting place and venue for the benefit of the local community.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
STREETSCENE AND ENGINEERING CABINET BOARD
12 JUNE 2017

Cabinet Members:

Councillors: E.V.Latham (Chairperson) and A.Wingrave

Officers in Attendance:

D.Griffiths, M.Roberts and Mrs.A.Manchipp

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **MINUTES OF THE ENGINEERING AND HIGHWAYS CABINET BOARD HELD ON 16 FEBRUARY 2017**

Noted by the Committee.

3. **3 NO PUBLIC FOOTPATHS - ALLTWEN AND RHOS**

Decision:

That no modification order be made for the alleged Public Footpaths in Alltwen and Rhos, named as:

1. Pen yr Alltwen to Footpath No.39
2. Bryn Llewellyn alongside Pen yr Alltwen to Footpath No. 36
3. Footpath 39 to Footpath No.36 Community of Cilybebyll

Reasons for Decision:

1. The written evidence provides grounds for making a modification order under the test that it is “reasonable to allege a public path subsists” as set out in appendix 2. However only two people have stated that they wish to continue to support this application which is insufficient to justify making a modification order.
2. In addition to the lack of support set out above, it is also possible this path was called into question in either 1993 or 1996 which if correct would only leave one person who would claim to have used the path for the full 20 year period.
3. Only one person has said they are prepared to continue to support this alleged public path should this earlier period be found to represent the relevant period which again is insufficient to justify making a modification order.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation

The item has been subject to extensive consultation.

4. **PUBLIC FOOTPATH - COMMUNITY OF SEVEN SISTERS**

Decision:

That no Modification Order be made for the route A-B-C in the Community of Seven Sisters (as detailed in the circulated plan).

Reason for Decision:

Primarily, that because none of the exemptions set out in Appendix 3 apply, then under the terms of Natural Environmental and Communities Act 2006, no public byways can be created after the 16th November 2016.

In addition even if such an exemption could be found the application did not comply with the terms of the Wildlife and Countryside Act 1981.

Lastly that those in support of the application cannot be said to represent the public at large.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

5. **PUBLIC FOOTPATHS - ALLEGED PUBLIC FOOTPATH FROM GARDNERS LANE TO EAGLESBUSH VALLEY (A-B-C) AND TO YNYSMAERDY ROAD VIA CEFN COED FARM (B-E-F) COMMUNITIES OF BRITON FERRY AND NEATH**

Decision:

That the Local Authority informs the Planning Inspectorate it wishes to take a neutral stance in any subsequent Public Inquiry in respect of the modification order, which had been made to recognise the paths C-B-E-F as a public right of way on foot, in the Communities of Briton Ferry and Neath (as detailed within the circulated report).

Reason for Decision:

The appeal was allowed and the Authority has been directed to make a modification order. If there are objections to this order, it is reasonable and consistent with its previous decision, that this Authority take no further proactive part and only assist the Inspector at any subsequent public inquiry.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

The appeal decision was forwarded to all the local Members and affected landowners.

6. **URGENCY ACTION - 1278**

Decision:

That the following urgency action taken by the Head of Engineering and Transport in consultation with the requisite Members, be noted:-

Officer Urgency Action No 1278 re: Revocation of No Waiting, Loading or Unloading, At Any Time Order: Ty-Fry Road and Bertha Road, Margam.

7. **JAPANESE KNOTWEED**

Decision:

That the policies and procedures given in Appendices C (proposed policy and procedure for dealing with Knotweed on Private Land) and D (proposed procedure for dealing with Knotweed on Council land) to the circulated report, be adopted by the Local Authority, and that the Local Authority continues to implement its annual programme of knotweed treatment.

Reason for Decision:

To establish policy and procedures with respect to dealing with Japanese knotweed.

Implementation of Decision:

The decision will be implemented after the three day call in period.

8. **INCORPORATION OF COUNCIL LAND INTO THE HIGHWAY – BAE BAGLAN**

Decision:

That the various sections of unadopted road, footway, parking bays and verge adjoining Ysgol Bae Baglan comprising part of Sirius Drive and adjoining Seaway Parade, Baglan, as approximately shown edged in black on the attached two plans (Appendix A to the circulated report) become highway maintainable at public expense.

Reason for Decision:

To enable the road, footway, parking bays and verge to become highway maintainable at public expense.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

9. **INCORPORATION OF COUNCIL LAND INTO THE HIGHWAY – BRITON FERRY**

Decision:

That the section of unadopted road, footway and verge running off Brunel Way past the Recycling Centre connecting with Church Street, Briton Ferry (Appendix A to the circulated report), becomes highway maintainable at public expense.

Reason for Decision:

To enable the road and verge to become highway maintainable at public expense.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

10. **LIST OF APPROVED CONTRACTORS**

Decision:

That the following firms be included in the approved list of contractors in the categories below:-

<u>FIRM</u>	<u>CATEGORY</u>
Compco Fire Systems Ltd	111
RPW Radon Wales Ltd	57 & 111
iLine Technologies Ltd	94 & 111
Creative Play (UK) Ltd	

Reasons for Decision:

1. To keep the Approved List up to date and as far as possible ensure a competitive procurement process.
2. These recommendations to be adopted for the purpose of supplying a List of Contractors for invitation to tender within the relevant category.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

- 11.
- 12.
- 13.
- 14.

11. **ROAD SAFETY GRANT SCHEMES 2017-18**

Decision:

That authority be granted to Traffic Section Officers, for the Orders contained within the Road Safety Grant schemes 2017-2018 to be advertised in accordance with the statutory requirements and for the schemes to be implemented in accordance with the relevant statutory requirements contained within the current Road Traffic Regulations, subject to there being no objections received, and in the event of any objections being received in respect of any schemes, these will be reported back to this Board for a decision.

Reason for Decision:

The schemes are necessary in the interest of road safety within the County Borough.

Implementation of Decision:

The decision is proposed for implementation after the three-day call-in period.

Consultation:

Initial consultation on each scheme contained within the Road Safety Grant schemes will be carried out with the Local Member(s) for each Ward affected by a scheme prior to the formal consultation process undertaken with the public and any other affected bodies.

12. **TRAFFIC CAPITAL PROGRAMME 2017-18**

Decision:

That authority be given to Traffic Section Officers, for the schemes contained within the Traffic Capital Programme 2017-2018 to be advertised in accordance with the statutory requirements and for the schemes to be implemented in accordance with the relevant statutory requirements contained within the current Road Traffic Regulations, subject to there being no objections received, and in the event of any objections being received in respect of any schemes, these will be reported back to this Board for a decision.

Reason for Decision:

The schemes are necessary in the interest of road safety and providing adequate parking provisions within the County Borough.

Implementation of Decision:

The decision will be implemented after the three-day call-in period.

Consultation:

Initial consultation on each scheme contained within the Traffic Capital Programme will be carried out with the Local Member(s) for each Ward

affected by a scheme prior to the formal consultation process undertaken with the public and any other affected bodies.

13. **TRAFFIC ORDER - RIDGEWOOD GARDENS, NEATH**

Decision:

That the objection be overruled and the objectors informed accordingly, and the scheme (prohibition of Waiting at Any Time Order – Ridgewood Gardens, Neath) be implemented as previously advertised.

Reason for Decision:

The scheme is necessary to prevent indiscriminate parking within 10 metres of the junction in the interest of public safety and as stated in the Highway Code.

Implementation of Decision:

The decision will be implemented after the three days call-in period.

Consultation:

This item has been subject to external consultation.

14. **TRAFFIC ORDER - STATION ROAD, PORT TALBOT**

Decision:

That, notwithstanding the comments made by the earlier Scrutiny Committee, the objection be overruled and the objectors informed accordingly, and the scheme (No Waiting, Loading or Unloading to the rear of 21 - 41 Station Road, Port Talbot) be implemented as previously advertised.

Reason for Decision:

The scheme is necessary to have a controlled area of parking, i.e. a loading bay and prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three-day call-in period.

Consultation:

This has been subject to external consultation.

15. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

16. **FRAMEWORK ARRANGEMENTS - OCCASIONAL HIRE**

Decision:

That the requirements of competition be excluded and Rule 2.1 of the Council's Contracts Procedure Rules be suspended and the Frameworks and the seven Framework Agreements be extended for a period of three months from 1 August 2017, including an option to extend up to a maximum period of an additional two months, to allow the Council to run its own competitive tender exercise, which will be undertaken at the same time as the extension is to be put in place.

Reason for Decision:

To ensure continuity of the provision of the Services pending the Council's intended competitive procurement exercise and the implementation of a new framework and new framework agreements resulting therefrom.

Implementation of Decision:

The decision will be implemented after the three day call in period

CHAIRMAN

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